

This San Diego City College spreadsheet shows you your Navy course and the College's recommended certificate or degree. You will find your course in the first column on the left including the ACE recommended credit. The major is in the next column. In the "Certificates (C) and Associate Degree (A)" column you will see the name of the certificate and degree. The information above the yellow line is the requirements for a certificate and below the yellow line are the additional requirements needed for the degree. We will use the ACE recommended credit as electives. Path "A" lists the courses required and recommended as if you were taking them at City College. The "Course Units" column shows the unit value of each course. The last three columns are being used by the faculty during articulation to determine if there are additional course requirements. After articulation of the Navy courses, the alternate Path "B" will combine your Navy credits to alternate course requirements and you will achieve the same results as in Path "A". We are continually articulating your courses for college credit so please check back often as we are always in the process of updating our ratings and degree roadmaps.

Certificate (C) =   
 Associate Degree (A) =   
 (C) + (A) = Degree

Navy Courses	Major	Certificate (C)/Associate Degree (A)	Units Required	PATH A		PATH B		
				Required Courses	Course Units	Units Required	Required Courses	Course Units
Title: Personnel Specialist PS "A"  Course Identification Number: A-500-0018  ACE Recommendation: 3 Units in Payroll Accounting As of 04/27/2007	Business Studies	<b>Business Studies</b> Certificate (C)	16	BUSE 119, Business Communications or ENGL 101, Reading and Composition BUSE 140, Business Law & the Legal Environment CISC 181, Principles of Information Systems ECON 120, Principles of Economics I PHIL 102B, Introduction to Philosophy: Values	3 3 4 3 3			
		<b>Business Studies</b> Associate Degree (A)	min. 60	<b>Courses Above plus:</b> ACCT 116A, Financial Accounting ACCT 116B, Managerial Accounting ECON 121, Principles of Economics II MATH 119, Elementary Statistics MATH 121, Basic Techniques of Applied Calculus I <b>Plus General Education and Elective Courses:</b> Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	4 4 3 3 3 3 2 3 variable variable	min. 60	<b>Courses Above plus:</b>  <b>Plus General Education and Elective Courses:</b> Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	  2 3 variable variable
		<b>Business Studies (Small Business Accounting Emphasis)</b> Certificate (C)	32	BUSE 119, Business Communications or ENGL 101, Reading and Composition BUSE 140, Business Law & the Legal Environment CISC 181, Principles of Information Systems ECON 120, Principles of Economics I PHIL 102B, Introduction to Philosophy: Values ACCT 102 Basic Accounting ACCT 120 Federal Income Tax ACCT 121 California Income Tax ACCT 128A, Small Business Accounting Recordkeeping ACCT 128B, Small Business Accounting Payroll ACCT 150, Computer Accounting Applications <b>Complete 3 units from:</b> BUSE 245C Small Business Internship-Acctng or BUSE 277C Service Learning-community	3 3 3 4 3 3 3 1 1.5 1.5 3 3 3			
		<b>Business Studies (Small Business Accounting Emphasis)</b> Associate Degree (A)	min. 60	<b>Courses Above plus:</b> ACCT 116A Financial Accounting ACCT 116B Managerial Accounting BUSE 101 Business Mathematics BUSE 245C, Small Business Internship-Accounting SPEE 180 Intercultural Communication <b>Plus General Education and Elective Courses:</b> Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	4 4 3 3 3 2 3 variable variable	min. 60	<b>Courses Above plus:</b>  <b>Plus General Education and Elective Courses:</b> Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	  2 3 variable variable
		<b>Business Studies (Retail Management Emphasis)</b> Certificate (C)	44	BUSE 119, Business Communications or ENGL 101, Reading and Composition BUSE 140, Business Law & the Legal Environment CISC 181, Principles of Information Systems ECON 120, Principles of Economics I PHIL 102B, Introduction to Philosophy: Values BUSE 101, Business Mathematics SPEE 103, Oral Communication ACCT 116A, Financial Accounting MARK 100, Principles of Marketing SUPR 101, Introduction to Supervision SUPR 115, Management and Organization for Supervisors BUSE 150, Human Relations in Business MARK 110, Principles of Retailing SUPR 170, Supervisor/Employee Communications	3 3 4 3 3 3 3 4 3 3 3 3 3 3 3			
		<b>Business Studies (Retail Management Emphasis)</b> Associate Degree (A)	min. 60	<b>Courses Above plus:</b> SPEE 180, Intercultural Communication <b>Plus General Education and Elective Courses:</b> Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	3 2 3 variable variable	min. 60	<b>Courses Above plus:</b>  <b>Plus General Education and Elective Courses:</b> Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	  2 3 variable variable

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Navy Courses	Major	Certificate (C)/Associate Degree (A)	Units Required	PATH A		PATH B		
				Required Courses	Course Units	Units Required	Required Courses	Course Units
<b>Title:</b> Personnel Specialist PS "A"  <b>Course Identification Number:</b> A-500-0018  <b>ACE Recommendation:</b> 3 Units in Payroll Accounting As of 4/27/2007	<b>Speech Communications</b>	<b>Speech Communications</b> Certificate (C)	9	SPEE 103, Oral Communication <b>Select from the following courses: (Min Select 2 courses)</b> SPEE 101, Voice and Articulation SPEE 104, Advanced Public Communication SPEE 111, Oral Interpretation SPEE 135, Interpersonal Communication SPEE 160, Argumentation SPEE 170, Small Group Communication or SPEE 180, Intercultural Communication	3 6 3 3 3 3 3			
		<b>Speech Communications</b> Associate Degree (A)	min. 60	<b>Courses Above plus:</b> SPEE 101, Voice and Articulation SPEE 104, Advanced Public Communication SPEE 111, Oral Interpretation SPEE 135, Interpersonal Communication SPEE 160, Argumentation SPEE 170, Small Group Communication or SPEE 180, Intercultural Communication <b>Plus General Education and Elective Courses:</b> <b>Recommended Electives</b> ANTH 103 Intro to Cultural Anthropology SPEE 099 Voice & Diction, for non-native speakers SPEE 290 Independent Study Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	3 3 3 3 3 3 3 3 3 1-4 2 3 variable variable	min. 60	<b>Courses Above plus General Education and Elective Courses:</b>  Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	2 3 variable variable
	<b>Computer Business Technology</b>	<b>Administrative Assistant</b> Certificate (C)	23-25	CBTE 101, Keyboarding for Computers or CBTE 102, Keyboarding or CBTE 103, Beginning Computer Keyboarding CBTE 111, Introduction to Windows 95 (Miramar) CBTE 120, Beginning Microsoft Word or CBTE 120A Introduction I to Microsoft Word or CBTE 120B Introduction II to Microsoft Word or CBTE 130, Beginning Corel WordPerfect CBTE 122, Intermediate Microsoft Word or CBTE 132, Intermediate Corel WordPerfect CBTE 140A, Intro to Microsoft Excel CBTE 151, Intro to Microsoft Access CBTE 170, Desktop Publishing CBTE 205, Records Management CBTE 210, Computers in Business or CBTE 211, Automated Office Procedures BUSE 101, Business Mathematics BUSE 119, Business Communications	1,3 1    2 3 1 1 2 3 3 3			
		<b>Administrative Assistant</b> Associate Degree (A)	min. 60	<b>Courses Above plus:</b> CBTE 198A, Project Lab or CBTE 198B, Project Lab II CBTE 200, Office Telecommunications <b>Plus General Education and Elective Courses:</b> <b>Recommended Electives</b> CISC 130, Intro to Local area networks CBTE 126, Document Processing CBTE 161, Learning the Internet CBTE 270, Work Experience BUSE 150, Human Relations in Business Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	0.5 2    1 3 1 1-4 3 2 3 variable variable	min. 60	<b>Courses Above plus:</b>  <b>Plus General Education and Elective Courses:</b>  Physical Education Health Education Service School Courses (ACE) as Electives Other General Education	2 3 variable variable